



Workplace Assessor Training – US 4098

ONLINE TRAINING

Primary ITO requires all workplace assessors to hold Unit Standard 4098 - Use standards to assess candidate performance.

The training is fully online and has been designed to be convenient for those who have daily workplace demands. As well as covering best practice related to preparing for assessment, conducting assessments, completing assessment administration and reviewing assessment practice, the training also encompasses Primary ITO assessment processes and policies.

Assessment evidence is gathered in the workplace and submitted electronically to the tutor who provides individual feedback and support.

Course participants will also be required to carry out two workplace assessments and arrange for a workplace observer to watch the assessments taking place to confirm that key principals are followed.

There are a range of training start dates on offer. The course website and tutor are available for 8 weeks, so assessment evidence needs to be submitted within that time period.

The training fee is **\$300 including GST**. Primary ITO invoices after an enrolment has been received.

You can find the dates and the enrolment link on **Primary ITO website, workplace and assessors www.primaryito.ac.nz/workplace-assessors**

Note: To confirm Primary ITO assessor status and invoicing authority, a token keycode is needed when enrolling. The Keycode for your sector / organisation is easy to obtain; just ask your Primary ITO contact person or email us using the address below.

If you have any queries about the training, please contact: academic.integrity@primaryito.ac.nz

